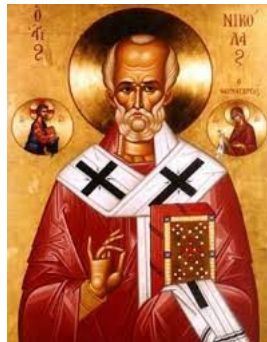




Many Schools – One Family
Serving Catholic Primary Schools across England

Continuous Professional Development and Formation Plan for TAs 2024-2025



St. Nicholas of Myra-patron saint of children

“Give instruction to a wise man and he will be still wiser, teach a righteous man and he will increase his learning.”

Proverbs 9:9

Dear TAs,

We are delighted to serve you and your school communities by providing CPDF (Continuous Professional Development and FORMATION) to leaders at all levels. We aim to support you to be the best version of the person that God has called you to be. In turn, it is hoped, this will cascade to your amazing pupils. We are pleased to be serving many diocese across England and know that you will benefit from working alongside leaders at all levels from across the country.

Providers:

There are some old favourites and some brand-new ones, let us know your thoughts, we use YOUR feedback to design the offer for the following year. If an old favourite isn't included this year, let us know you want them back. (We're already working on 2025-2026!) If you hear of someone amazing, based anywhere in the country, tell us. We'll get them booked.

So, you actually read to the end? Impressive! Now the challenge is to continue reading and take note of our vision for the Partnership.

We believe in it, we review it, we live it, we report on it to our Management Board. It's our way of ensuring the very best for you. Let us know your thoughts.

In the meantime, please speak to whoever sorts CPDF in your school, get approval and use the hyperlinks to book your CPDF and we look forward to welcoming you.

Please ensure that you have a computer with a working camera and microphone and you know how to use them-if you'd like some support with how to do this, we are more than happy to meet with you and help you.

Kind regards

Julie-Anne Tallon

We are passionate about servant leadership. We provide excellent CPDF to ensure all stakeholders are given every opportunity to become the person God has called them to be. We want to constantly evolve. Nurturing a culture of constant review, evaluation, and planning for next steps, building upon strengths; offering our schools the very best.



What is the Partnership Vision?

Servant Leadership

Mission integrity - a commitment to Servant Leadership; evident through interactions, service and SUPPORT to all.

Excellent CPDF

Inclusive of Leaders at all levels- developing all stakeholders to be the person God has called them to be and empowering them to develop the children in our care to achieve their best.

Evolving

A culture of constant evaluation, reflection and improvement to provide the very best for our schools.



Lord, give us new strength so that we can
build places of belonging:

To create a community for all to share
their gifts,
To know that each of us is loved,
To help us to see the light of Christ in all
that we serve.

Let us remember that each of us is loved,
each of us is willed and each of us is
necessary.

May we balance mercy and justice so that
we can achieve equity and access for all
of Your children.

We do this in Your name.

Amen



Marian Term



(Autumn 1)

MARIAN TERM

(AUTUMN 1)

Catholic Life

CPDF, Provider, Date	Description
<p><u>Annual Update to KCSIE</u></p> <p><u>With Oliver Welsby</u></p> <p>Monday 2nd September 2024</p> <p>11:30am – 12:30pm</p> <p>Zoom</p> <p>For: all staff</p> <p>#SEN #CT #HT #TA</p>	<p>Update and Review of Key Changes</p> <p>During this one-hour virtual session we will cover the key changes and themes within KCSIE-24 to ensure that all staff are up to date with the latest statutory requirements for people working in Education settings.</p> <p>There is also a quiz to assess understanding.</p> <p>To Book: https://www.bcpp.org.uk/events/24-kcsie-update</p> <p>Sign up one member of staff only (everyone else sits with them).</p>
<p><u>Directors note:</u></p> <p><i>This is a session that all schools must do. We are trying to save you a job by sorting this for you. Plan your first day back around this, it's one job ticked off the 'to do' list. Sign up one person to be the lead, they will have the link to the session (show it on one device in the hall). This person will receive the quiz and it is their job to share it and collate responses. If you can't make this session but would like the video recording, please contact us.</i></p> <p><u>Decide which member of staff is going to be named to receive the link and distribute quiz info, they are the person to sign up for the session.</u></p>	



Pathological Demand Avoidance (PDA)	
<p><u>Pathological Demand Avoidance (PDA)</u></p> <p><u>With Emma Shackleton</u></p> <p>Thursday 19th September 2024</p> <p>1.00pm – 2:30 pm</p> <p>Zoom</p> <p>For teachers, TAs, school leaders:</p> <p>#HT #DHT #SENCO #CT #TA #Linkgovernor</p>	<p>Discover why traditional techniques commonly used to support autistic pupils won't work for children with PDA, and what you can do instead to support pupils to success.</p> <p>To book: https://www.bcpp.org.uk/events/24-pda</p>
<p><u>Directors note:</u> <i>Overwhelming feedback in evaluations last year was that you needed more support with PDA. This session will help you find out more about PDA and how to support pupils. Emma's training is brilliant-get as many staff booked on as you can.</i></p>	
<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>

TAs	
<p><u>De-escalation strategies</u></p> <p><u>With Emma Shackleton</u></p> <p>Session 1 of 3</p> <p>Monday 30th September 2024</p> <p>2.00pm – 3.30pm</p> <p>Zoom</p> <p>#TA #ECT</p>	<p>Understand what's happening in brains and bodies when children get angry or overwhelmed at school. Walk away with strategies and techniques that you can start to implement straight away and learn which techniques to avoid because they will make the situation worse!</p> <p>To book: https://www.bcpp.org.uk/events/24-ta-training-1</p>
<p><u>Directors note:</u> <i>Emma's training is phenomenal, get as many people booked on this as possible. Send your fabulous TA's and your brilliant ECTs. Great, practical advice from Emma.</i></p>	
<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>

<p><u>Adult MHFA - Mental Health First Aid</u></p> <p><u>With Hugo Metcalfe</u></p> <p>Wednesday 9th October 2024 and Thursday 10th October 2024</p> <p>TWO FULL-DAYS</p> <p>9:00am – 4:30pm 9:00am – 12:00am Zoom 12:00pm – 2:00pm E-learning modules and lunch 2:00pm – 4:30pm</p> <p>Zoom</p> <p>For: any staff that support Children: CSELs, Headteachers, Heads of School, Deputies, SENCOs, other interested staff. All delegates receive a mental health first aid manual and workbook to support their learning.</p> <p>#HT #DHT #SENDSCO #CT</p>	<p>This accredited course provides delegates the skills recognise the signs and symptoms of common mental health issues in children, engage in supportive and non-judgemental conversation and signpost to effective support.</p> <p>Delegates will gain an in depth understanding of mental health and the factors that can affect wellbeing, as well as practical skills to spot the triggers and signs of mental illness, and the confidence to step in, reassure and support children and their parents in distress.</p> <p>Upon completion they will receive an MHFA Certificate and accreditation as a Young Person Mental Health First Aider.</p> <p>Only 16 delegates can attend this course.</p> <p>There is subsidised cost of £180 per delegate, this includes additional resources which will be sent in the post.</p> <p>Due to demand for places on this course, non-attendance at this course will incur repayment of full costs of £240.</p> <p>To book: https://www.bcpp.org.uk/events/24-mhfa-2day</p>
<p>Director’s note:</p> <p><i>We have purposefully booked the ADULT training this time and not the ‘young persons’, the reason for this is, the adult training is a lot broader and better suited and is able to be applied to young people as well as to your colleagues, it is also the most up to date one.</i></p> <p><i>Get at least one person trained on this. It’s worth it. Even better if you have multiple staff trained.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>

<p><u>EYFS</u></p> <p><u>Language and Communication and Effective Interaction</u></p> <p><u>Session 1 of 3</u></p> <p><u>With Ruth Swales</u></p> <p>Tuesday 24th September 2024</p> <p><u>4.00pm – 5.00pm</u> (We urge staff to access this from home, pack your bags at lunchtime and run down the drive as soon as the last pupil is collected-you're then at home when it finishes at 5.01pm)</p> <p>Zoom</p> <p>For: EYFS leaders and their teams, EYFS Teachers, EYFS TA's and Headteachers</p> <p>#HT #Middleleaders #EYFS</p>	<p>(We urge staff to access this from home, pack your bags at lunchtime and run down the drive as soon as the last pupil is collected-you're then at home when it finishes at 5.01pm)</p> <p>It's no coincidence that Communication and Language is the first prime area in the EYFS, because it underpins children's learning in all other areas. In sessions one and two we will explore what research tells us about young children's language development and look at practical ways in which everyone can develop communication and language for all children in the classroom. Ruth will share real life examples of simple but effective strategies that can be tried immediately in the classroom. The third and final session provides an opportunity to feedback on how the strategies have worked, ask questions, and explore further.</p> <p>Future dates for your diary:</p> <p>Session 2 - Thursday 3rd October 2024 – 4.00pm – 5.00pm</p> <p>Session 3 Tuesday 15th October 2024 (session 3 of 3- this session is optional and is here for you to drop in and ask Ruth questions about what you've implemented from sessions 1 & 2) 4.00pm – 5.00pm</p> <p>To Book: https://www.bcpp.org.uk/events/24-eyfs-language-1</p>
<p><u>Directors note:</u></p> <p><i>Give your EYFS team plenty of notice of this excellent CPDF, send them straight home as soon as the children have gone and ask them to access this from home. A fabulous opportunity for all your EYFS team.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



<p><u>EYFS</u></p> <p><u>Language and Communication and Effective Interaction</u></p> <p>Session 2 of 3</p> <p><u>With Ruth Swales</u></p> <p>Thursday 3rd October 2024</p> <p>4.00pm – 5.00pm (We urge staff to access this from home, pack your bags at lunchtime and run down the drive as soon as the last pupil is collected-you're then at home when it finishes at 5.01pm)</p> <p>Zoom</p> <p>For: EYFS leaders and their teams, EYFS Teachers, EYFS TA's and Headteachers</p> <p>#HT #Middleleaders #EYFS #CT #TA</p>	<p>(We urge staff to access this from home, pack your bags at lunchtime and run down the drive as soon as the last pupil is collected-you're then at home when it finishes at 5.01pm)</p> <p>It's no coincidence that Communication and Language is the first prime area in the EYFS, because it underpins children's learning in all other areas. In sessions one and two we will explore what research tells us about young children's language development and look at practical ways in which everyone can develop communication and language for all children in the classroom. Ruth will share real life examples of simple but effective strategies that can be tried immediately in the classroom. The third and final session provides an opportunity to feedback on how the strategies have worked, ask questions, and explore further.</p> <p>Future dates for your diary:</p> <p>Session 3 Tuesday 15th October 2024 (session 3 of 3- this session is optional and is here for you to drop in and ask Ruth questions about what you've implemented from sessions 1 & 2) 4.00pm – 5.00pm</p> <p>To Book: https://www.bcpp.org.uk/events/24-eyfs-language-2</p>
<p><u>Directors note:</u></p> <p><i>Give your EYFS team plenty of notice of this excellent CPDF, send them straight home as soon as the children have gone and ask them to access this from home. A fabulous opportunity for all your EYFS team.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>

<p><u>EYFS</u> <u>Language and Communication and Effective Interaction</u></p> <p><u>Session 3 of 3</u> Zoom</p> <p><u>With Ruth Swailes</u></p> <p>Tuesday 15th October 2024 4.00pm – 5.00pm (We urge staff to access this from home, pack your bags at lunchtime and run down the drive as soon as the last pupil is collected-you're then at home when it finishes at 5.01pm)</p> <p>#HT #Middleleaders #EYFS</p>	<p>Drop-in session, this is an optional session to allow everyone the chance to come and ask questions based on your experiences of using strategies suggested in sessions one and two.</p> <p>This third and final session provides an opportunity to feedback on how the strategies have worked, ask questions, and explore further.</p> <p>For: EYFS leaders and their teams, EYFS Teachers, EYFS TA's and Headteachers</p> <p>To Book: https://www.bcpp.org.uk/events/24-eyfs-language-3</p>
<p><u>Directors note:</u></p> <p><i>This is an optional session, why, oh why, would your EYFS team NOT want an extra session with the amazing Ruth? If they say; this one is optional, we don't have to go'...I think there's further conversations you need to have...</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>





EYFS <u>Language and Communication and Effective Interaction</u> <u>Session 3 of 3</u> <u>With Ruth Swailes</u> Tuesday 15th October 2024 Zoom 4.00pm – 5.00pm For: EYFS leaders and their teams, EYFS Teachers, EYFS TA's and Headteachers #HT #Middleleaders #EYFS	
<p>Drop-in session, this is an optional session to allow everyone the chance to come and ask questions based on your experiences of using strategies suggested in sessions one and two.</p> <p>(We urge staff to access this from home, pack your bags at lunchtime and run down the drive as soon as the last pupil is collected-you're then at home when it finishes at 5.01pm)</p> <p>To Book: https://www.bcpp.org.uk/events/24-eyfs-language-3</p>	
<u>Directors note:</u> <i>I know it says optional. But really? Why would you not want to come and share what you've done with Ruth and magpie ideas from others?</i>	
<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>

Remembrance term



(Autumn 2)

REMEMBRANCE TERM

(AUTUMN 2)

Catholic Life

CPDF, Provider, Date	Description
<p>Emotionally Based School Avoidance (EBSA)</p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 5th November 2024</p> <p>1.00pm – 2:30 pm</p> <p>Zoom</p> <p>For: SENDCOs, teachers, TAs, school leaders.</p> <p>#HT #DHT #SENDCO #CT #TA #Linkgovernor</p>	<p>Understand the drivers for students whose attendance is impacted due to emotionally based school avoidance. Walk away with the Beacon School Support TRACKS system - an approach to understanding and helping pupils and families going through EBSA.</p> <p>To book: https://www.bcpp.org.uk/events/24-ebsa</p>
<p><u>Directors note:</u></p> <p><i>We had so many requests for support with this, get yourself and your team fully informed in this area. Is this not something that is impacting your school currently? Great! However, we don't know what tomorrow holds, get trained up now.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



<p><u>PRAYER</u></p> <p><u>Encounter</u></p> <p><u>With Greg Finn from the mark10mission</u></p> <p>Tuesday 19th November 2024 9:30am – 12pm Zoom</p> <p>For: RE leaders, senior leaders, Staff who take a lead in the prayer life of school</p> <p>#middleleaders #AHT #DHT #HT</p>	<p>What is an encounter with Christ? How are you meant to successfully support children and staff in this?</p> <p>Join this session and find out.</p> <p>To book: https://www.bcpc.org.uk/events/24-prayer-encounter</p>
<p><u>Directors note:</u></p> <p><i>Greg comes highly recommended and many of you may already know him through his mark10mission work. A great opportunity to develop adult knowledge of prayer and how it can be used appropriately (with real impact) in school.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



<p><u>Attention Deficit Hyperactivity Disorder (ADHD)</u></p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 3rd December 2024</p> <p>1pm to 2.30pm</p> <p>For teachers, TAs, school leaders, SENDCOs.</p> <p>#SEN #CT #TA #HT #DHT</p>	<p>Find out more about how ADHD brains work, and which techniques will work best to support them, and the rest of the pupils in your school! Pick up tips for developing your neuro-inclusive classroom practice.</p> <p>To book: https://www.bcpp.org.uk/events/24-adhd</p>
<p><u>Directors note:</u></p> <p><i>Emma's training, guidance and practical suggestions are phenomenal. Evaluations last year repeatedly asked for support with ADHD. Get as many booked on this as possible. Why not get your TAs in the same room and get your SENDCO to facilitate the training session on the big screen? You can then chat about how it can be implemented in your setting straight after the session.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



Candlemas Term



(Spring 1)

<p><u>TAs</u></p> <p><u>How to get more of the behaviour you want</u></p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 28th January 2025</p> <p>2pm to 3.30pm Zoom</p> <p>#TA</p>	<p><u>Session 2 of 3</u></p> <p>We all know that nagging doesn't work! Learn 12 key strategies positive strategies to promote and recognise desirable behaviours and minimise low-level disruption in your classrooms.</p> <p>To book: https://www.bcpp.org.uk/events/24-ta-training-2</p>
<p><u>Directors note:</u> <i>Feedback from Emma's sessions last year were phenomenal. Get all your TA's booked on, have them all sitting together in one room with the `behaviour leader facilitating the session. Everyone hears the same message, and the behaviour leader can reinforce the key messages for your school.</i></p>	
<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>
<p><u>PRAYER</u></p> <p><u>How to support chn in prayer</u></p> <p><u>With Greg Finn from the mark10mission</u></p> <p>Thursday 30th January 2025</p> <p>1.15pm-3.00pm</p> <p>Zoom</p> <p>For: RE leaders, senior leaders, Staff who take a lead in the prayer life of school, class teachers.</p> <p>#middleleaders #AHT #DHT #HT #CT</p>	<p>We had so many requests in our evaluations asking us to provide a session on 'how to support children in prayer' that we went and found the best provider for you.</p> <p>To book: https://www.bcpp.org.uk/events/24-prayer-support</p>
<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>

<p><u>Pension Advice for TA's, Office and Support Staff</u></p> <p><u>With Charlotte Rex</u></p> <p>Monday 3rd February 2025</p> <p>12:30pm – 13:00pm Zoom</p> <p>For: TAs, Office staff and all other support staff</p>	<p>Pensions advice & overview of your pension schemes.</p> <p>This is such invaluable advice that we are not to charging for additional places on this course.</p> <p>To book:</p> <p>https://www.bcpp.org.uk/events/24-pensions-tas</p>
<p>Director's note:</p> <p><i>We know we'd be lost without our wonderful TA, office and support staff colleagues. Help them by booking them on this.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



Lenten Term



(Spring 2)

LENTEN TERM

(SPRING 2)

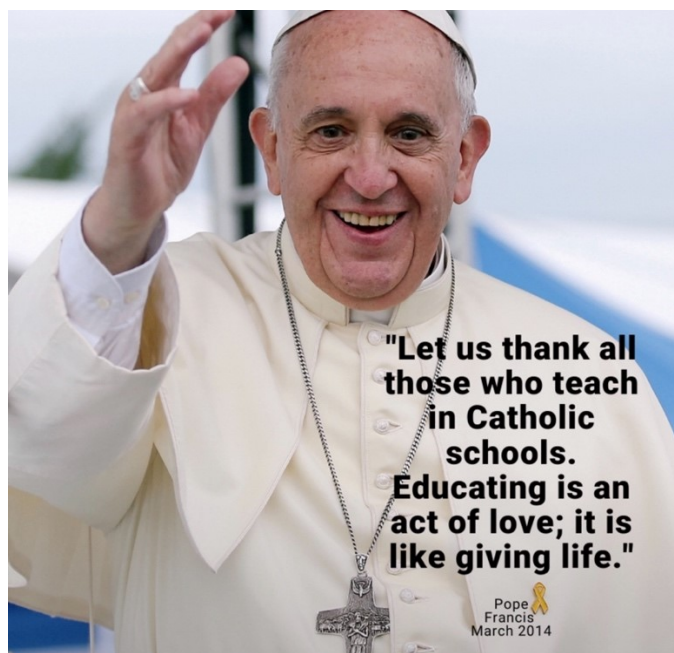
<p><u>PRAYER</u></p> <p><u>Staff meeting</u> <u>With Greg Finn from the mark10mission</u></p> <p>Tuesday 4th March 2025</p> <p>3:45-4:45pm Zoom For: RE leaders, senior leaders, Staff who take a lead in the prayer life of school #middleleaders #AHT #DHT #HT</p>	<p>A wonderful opportunity to invest in the spiritual formation of your team as you all journey through Lent.</p> <p>Get it planned in the school diary now. Invite available governors, arrange for TAs, office staff and site staff to join.</p> <p>Spend time in prayer together.</p> <p>To book: https://www.bcpp.org.uk/events/24-staff-mtg-prayer</p>
<p><u>Directors note:</u></p> <p><i>This session has been booked as a direct response to requests from you. Why not use the session as your staff meeting for all staff this week? Ensure everyone hears the same message...</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>Supporting pupils with anxiety</u></p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 18th March 2025</p> <p>1pm to 2.30pm</p> <p>For teachers, TAs, school leaders.</p>	<p>Hear about what goes on in the brains and bodies of children with anxiety. Walk away with strategies and techniques that you can start using right now to help pupils in your school cope with anxiety and thrive not just survive at school.</p> <p>To book; https://www.bcpp.org.uk/events/24-supporting-anxiety</p>
<p><u>Directors note:</u></p> <p><i>This session will help staff to support so many pupils (and adults).</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>

<p>TAs</p> <p><u>Bereavement and Loss training for TAs</u></p> <p>Tuesday 25th March 2025</p> <p><u>With Sharon Melia-Craven (Rainbows Bereavement Support GB)</u></p> <p>1pm-3pm</p> <p>Zoom #SENDCO #TA</p>	<p>Rainbows is committed to helping children and young people grieve and grow after loss.</p> <p>In the recently published report by the UK commission on Bereavement, they found that 'talking about and acknowledging a bereavement - was important for bereaved children and young people, so they felt less alone. The Commission also heard that supporting bereaved children and young people while they were at school was really important'</p> <p>The report can be found at:</p> <p>ukbc_childrenyp_briefing.pdf (bereavementcommission.org.uk)</p> <p>This Bereavement and Loss training will help attendees to understand the impact grief has on children and young people and what schools can do to support those experiencing significant loss.</p> <p>To book: https://www.bcpp.org.uk/events/24-bereavement-ta</p>
<p><u>Directors note:</u></p> <p><i>At some point bereavement will impact your school community. Support your team to be prepared.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



<p><u>Resilience Program For Young People</u></p>	<p>The Happiness Backpack: An Evidence-Based Wellbeing & Resilience Program For Young People Train The Trainer Program</p>
<p><u>Train The Trainer Program</u></p>	<p>Resilience describes the ability to tolerate and adapt to change and adversity. Developing skills in emotional literacy, self-regulation, self-care and positive psychology can help children and young people build their personal resilience. Being pro-active in supporting young people to look after themselves means we don't have to be as reactive when they experience challenges.</p>
<p><u>With Hugo Metcalfe</u></p>	<p>The Happiness Backpack is a psychologically-informed and evidence-based wellbeing and resilience program designed to encourage young people to build personal resilience. Through a combination of simple activities and accessible strategies this program provides young people with tools to effectively tolerate change, manage distress and seek support when they are struggling.</p>
<p>Thursday 27th March 2025</p>	<p>The train the trainer program will equip your staff with the skills, knowledge and tools necessary to deliver The Happiness Backpack resilience & wellbeing program to young people.</p>
<p>9am-12:30pm</p>	<p>To book: https://www.bcpp.org.uk/events/24-train-trainer-1</p>
<p>3 sessions 1 of 3</p>	
<p>9am-12:30am Zoom</p>	
<p>Session 2 of 3</p>	
<p>Tuesday 1st April 2025</p>	
<p>Session 3 of 3</p>	
<p>Monday 7th April 2025</p>	
<p>#DHT #AHT #SENDSCO #classteachers #TAs</p>	
<p><u>Directors note:</u> <i>This course is a gift! It's helping you to have a member of staff that can train your whole team on developing pupil resilience. How many times to people say 'they're just not resilient enough'? Well do something about it. Get a couple of staff booked on.</i></p>	
<p><u>Staff to be booked on:</u></p>	<p><u>Cover arrangements in school:</u></p>



Trinity Term



(Summer 2)

<p><u>TAs</u></p> <p><u>How to teach pupils emotional regulation techniques</u></p> <p><u>With Emma Shackleton</u></p> <p>Thursday 12th June 2025</p> <p>2pm to 3.30pm Zoom</p> <p>#TA</p>	<p>If you are working with pupils who 'just explode' or become overwhelmed from time to time, this short course is for you. We'll talk you through step-by-step tools that you can use to help children learn all they need to know about recognising and coping with big feelings.</p> <p>To book: https://www.bcpp.org.uk/events/24-ta-training-3</p>
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Directors note:
This session sounds absolutely brilliant. If it was me, I'd have all my TAs in one room with the SENDCO facilitating the training using one large screen.

<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>
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<p><u>TAs</u></p> <p><u>What does it mean to work in a Catholic school?</u></p> <p><u>With Monsignor Tim Menezes</u></p> <p>Tuesday 17th June 2025</p> <p>Zoom</p> <p>1.30pm-3pm</p> <p>For: TA's</p> <p>#TA</p>	<p>Your TA's are doing a brilliant job supporting basic skills and raising academic standards. Do they know what it means to work in a Catholic school? What makes it any different from the fabulous local authority school around the corner?</p> <p>Support your TA's to consider the faith life of your school and the way they can support children in their faith journey, this session might give your TA's the opportunity to reflect on what faith means in their own lives.</p> <p>Sign them up for an afternoon with Mgr Timothy Menezes, Dean of St Chad's Cathedral and Parish Priest of Sacred Heart Church, Aston, Birmingham to discuss what it really means to work in a Catholic school.</p> <p>Open to TAs of any faith background.</p> <p>To book: https://www.bcpp.org.uk/events/24-catholic-school-tas</p>
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Directors note:
How are you investing in the formation of staff? A question you will be considering as you complete your CSED. Here's a great opportunity to support your TAs in this. Make it an afternoon together, hosted by the HT or RE leader, start with your own prayer time before the session, make it a fabulous afternoon. Get all TAs booked on.

<u>Staff to be booked on:</u>	<u>Cover arrangements in school:</u>
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The small print (it's not actually small)

- Always get approval from the person responsible for inset in your school before booking online.
- One-form entry schools get one free place on every course. Two-form entry schools get two free places on every course. Three-form entry schools get three places on every course.
- Additional places can be purchased. £25 for online £40 for face to face.
- Governor CPDF places are £15 each.
- Some courses have additional charges, this is stated in the CPDF plan.
- Failure to attend a pre-booked place will incur a charge. (£40 for a Zoom course and £60 for a Face-to-Face course.)
- Failure to attend residential or cancellation less than 2 weeks before will result in full charge.
- Cancellation of a place must take place 5 working days before session or charge incurred.
- Zoom links will be sent to delegates in advance of CPDF, please do a tech check before the day and contact us if any issues.
- **Please ensure your computer has a working camera AND a working microphone**
- Places to be booked via the website. Any problems, questions, queries
Email s.cope@newman.ac.uk.
- Not turning your camera on (when we know you have one) is just rude. There, we said it. **Please be fully present and attentive in sessions.**

Don't hesitate to get in touch if you have any questions.

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