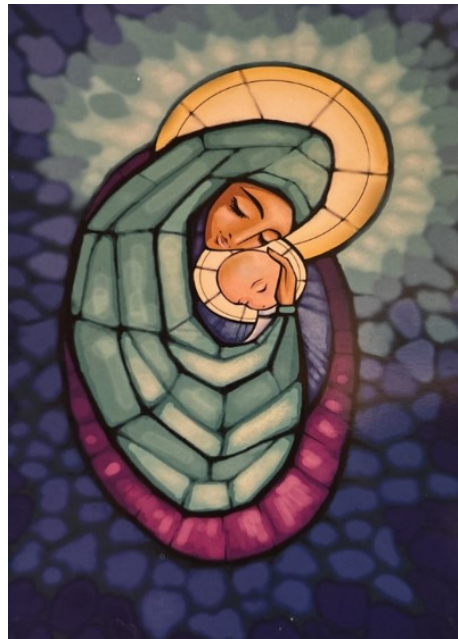




Many Schools – One Family
Serving Catholic Primary Schools across England and Wales

Continuous Professional Development and Formation Plan 2023-2024 For Teaching Assistants



"Give instruction to a wise man and he will be still wiser, teach a righteous man and he will increase his learning."

Proverbs 9:9

Dear TA's,

Thank you for the amazing work you do in your school communities every single day.

We are delighted to serve you and your school communities by providing CPDF (Continuous Professional Development and FORMATION) to leaders at all levels (and yes, that is you). We aim to support you to be the best version of the person that God has called you to be. In turn, it is hoped, this will cascade to your amazing pupils.

We have collected the sessions that we think will be of most interest to YOU, in this brochure. Do have a peep at our full brochure for other things that may be of interest.

Providers:

There's some old favourites and some brand new ones, let us know your thoughts, we use YOUR feedback to design the brochure for the following year.

If an old favourite isn't included this year, let us know you want them back. (We're already working on 2024-2025!) If you hear of someone amazing, tell us. We'll get them booked.

So you actually read this bit? Impressive! Now the challenge is to continue reading and take note of our vision for the Partnership.

We believe in it, we review it, we live it, we report on it to our Management board. It's our way of ensuring the very best for you. Let us know your thoughts.

In the meantime, please use the hyperlinks to book your CPDF and we look forward to welcoming you.

Kind regards

Julie-Anne Tallon

We are passionate about servant leadership. We strive to provide excellent CPDF to ensure all stakeholders are given every opportunity to become the person God has called them to be. We want to constantly evolve, nurturing a culture of constant review, evaluation and planning for next steps, to build upon strengths; to offer our schools the very best.

Evolving- you will notice that we have tweaked the layout of this brochure to allow you to annotate it with your ideas as to who you would like to book on, this is aimed to support you and your team when you get to the booking stage...



What is the Partnership Vision?

Servant Leadership

Mission integrity - a commitment to Servant Leadership; evident through interactions, service and SUPPORT to all.

Excellent CPDF

Inclusive of Leaders at all levels- developing all stakeholders to be the person God has called them to be and empowering them to develop the children in our care to achieve their best.

Evolving

A culture of constant evaluation, reflection and improvement to provide the very best for our schools.



Silent God

I pray ...

That though I may not see,
I be aware of the silent God who stands
beside me.

That though I may not feel,
I may be aware of the mighty Love who
constantly remains with me.

That though I may not respond,
I be aware that God – my silent, loving
God,

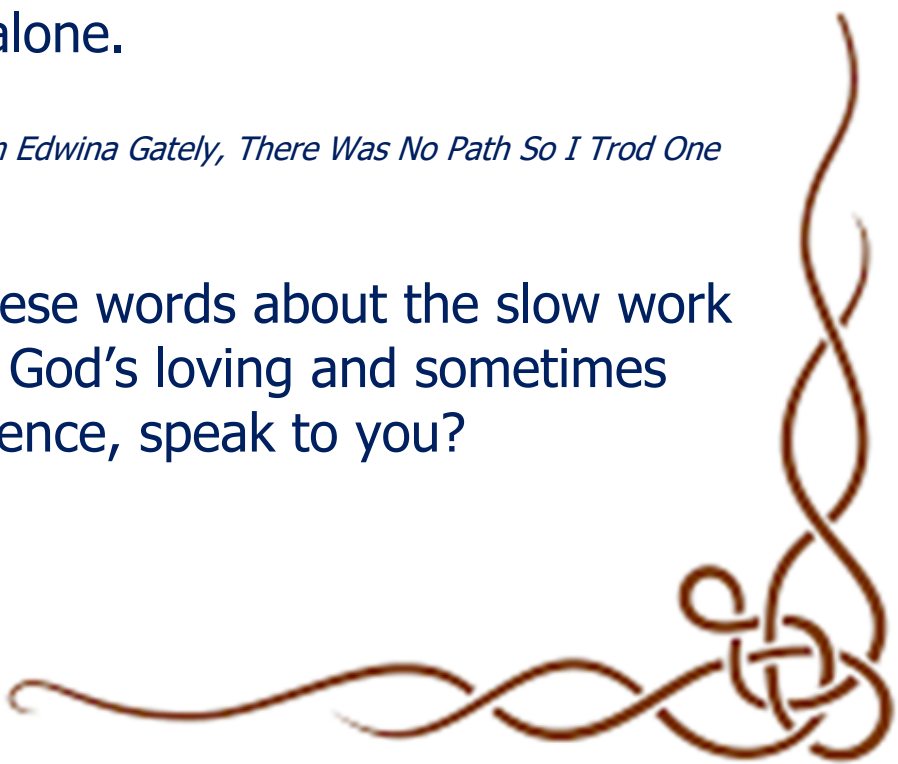
Waits each day, quietly, hopefully,
persistently

Listening each day, and throughout each
night for me

For me – alone.

*'Silent God', From Edwina Gately, There Was No Path So I Trod One
(1996 – 2013)*

How do these words about the slow work
of God, or God's loving and sometimes
silent presence, speak to you?



Marian Term



(Autumn 1)

MARIAN TERM

(AUTUMN 1)

Catholic Life

CPDF, Provider, Date	Description
<p><u>Update to KCSIE</u></p> <p><u>With Oliver Welsby</u></p> <p>Monday 4th September 2023</p> <p>10:00am – 11:00am</p> <p>Zoom</p> <p>For: all staff</p>	<p>Update and Review of Key Changes</p> <p>During this one hour virtual session we will cover the key changes and themes within KCSIE-23 to ensure that all staff are up to date with the latest statutory requirements for people working in Education settings.</p> <p>There is also a quiz to assess understanding.</p> <p>To Book: https://www.bcpp.org.uk/events/23-kcsie-update</p> <p>Sign up one member of staff only</p>
<p><u>Directors note:</u></p> <p><i>This is essential for ALL staff.</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>Training for Teaching Assistants</u></p> <p><u>With Emma Shackleton</u></p> <p>Monday 2nd October 2023</p> <p>2:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Teaching Assistants and Learning Mentors/Pastoral Team</p>	<p>A series of 6 sessions</p> <p>Each session will run for 1.5hours (2pm to 3.30pm) and will comprise of a blend of formal training plus opportunities to raise issues and take part in discussions and problem solving.</p> <p>Each session will be stand alone, therefore it is advisable but not essential for staff to attend all sessions.</p> <p>Monday 2nd October 2023 - <u>De-escalation strategies</u> Understand what's happening in brains and bodies when children get angry or overwhelmed, walk away with strategies to implement straight away and learn which techniques to avoid!</p>
<p>Future dates for your diary:</p> <p>Tuesday 21st November 2023 - <u>Managing low level disruption</u></p> <p>Monday 22nd January 2024 - <u>Strategies for supporting pupils with ADHD</u></p> <p>Wednesday 6th March 2024 - <u>Supporting pupils to manage anxiety</u></p> <p>Tuesday 30th April 2024 - <u>How to teach children self - regulation skills</u></p> <p>Tuesday 11th June 2024 - <u>Supporting pupils to avoid meltdowns</u></p> <p>To book: https://www.bcpp.org.uk/events/23-ta-training-1</p>	
<p><u>Directors note:</u></p> <p><i>Emma is absolutely brilliant. Ask your SLT if you can attend these. Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>TA's</u></p> <p><u>Supporting Teaching Assistants to support Reading in KS1</u></p> <p><u>With Susie Spolander</u></p> <p>This session is suitable for TAs working in KS1, as well as KS2 TAs working with pupils who are still working with KS1 curriculum requirements for reading and need rapid catch-up. The session would also be suitable for volunteer readers who regularly support pupils' reading.</p> <p>Tuesday 19th September 2023</p> <p>1:00pm – 2:45pm</p> <p>Zoom</p> <p>For: Teaching Assistants ~in KS1</p> <p>Note – this is also suitable for KS 2 TAs supporting pupils working at KS 1 level.</p>	<p>Join this interactive, online workshop specifically designed to support TAs in their work with pupils.</p> <p>This session aims to develop Teaching Assistants' practice in their work to support pupils to develop Key Stage 1 reading skills and strategies. The elements of reading – word reading, fluency and comprehension – will be explained and TAs will have the opportunity to explore a variety of practical, proven approaches for supporting pupils, including for those pupils who struggle with reading, in developing their strategies and skills across the elements.</p> <p>Participants will:</p> <ul style="list-style-type: none"> • develop an understanding of the elements of reading and the associated skills and strategies • consider the range of approaches to support reading and how they can be used effectively to meet learners' needs • discuss the use of quality, focused questioning and feedback in reading • acquire practical ideas for use back in school <p>To book: https://www.bcpp.org.uk/events/23-reading-ks1-ta</p>
<p><u>Directors note:</u></p> <p><i>Do you support KS 1 pupils? Do you support lower KS 2 pupils who are really struggling?</i></p> <p><i>Speak to SLT and ask to be booked on this.</i></p> <p><i>Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>TAs</u></p> <p><u>Teaching Assistants</u></p> <p><u>Supporting Reading in KEY STAGE TWO</u></p> <p><u>With Susie Spolander</u></p> <p>Tuesday 17th October 2023</p> <p>1:00pm – 2:45pm</p> <p>Zoom</p> <p>For: Teaching Assistants</p> <p>This session is suitable for TAs working in KS2. The session would also be suitable for volunteer readers who regularly support pupils' reading.</p> <p>Please note: KS2 TAs or volunteer readers who are supporting pupils to learn and apply KS1 reading objectives may find it helpful to attend the Supporting Reading in KS1 workshop on 19th September 2023</p>	<p>Join this interactive, online workshop specifically designed to support TAs in their work with pupils.</p> <p>This session aims to develop Teaching Assistants' practice in their work to support pupils to develop Key Stage 2 reading skills and strategies. The elements of reading – word reading, fluency and comprehension – will be explained and TAs will have the opportunity to explore a variety of practical, proven approaches for supporting pupils, including for those pupils who struggle with reading, in developing their strategies and skills across the elements.</p> <p>Participants will:</p> <ul style="list-style-type: none"> • develop an understanding of the elements of reading • consider the range of approaches to support reading and how they can be used effectively to meet learners' needs • discuss the use of quality, focused questioning and feedback in reading • acquire practical ideas for use back in school <p>To book:</p> <p>https://www.bcpp.org.uk/events/23-reading-ks2-ta</p>
<p><u>Directors note:</u></p> <p><i>Do you support KS 2 pupils? Ask SLT if you can attend this.</i></p> <p><i>Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

Remembrance term



(Autumn 2)

REMEMBRANCE TERM

(AUTUMN 2)

CPDF, Provider, Date	Description
<p><u>PRAYER</u></p> <p>Contemplative Prayer and Photography</p> <p>With Maria Wojciechowska-Caneda</p> <p>Wednesday 8th November 2023</p> <p>12:45pm – 3:45pm</p> <p>Zoom</p> <p>For: Teachers, RE leaders, TAs</p>	<p>Nurturing children's spirituality during Advent through imaginative prayer and contemplative photography (Year B)</p> <ul style="list-style-type: none"> • Imaginative prayer experience #1, based on an Advent theme (for Year B), with an invitation to create contemplative photography. • Background information on using these sessions as part of enhancing prayer for children. • Imaginative prayer experience #2, based on an Advent theme (for Year B), with an invitation to create contemplative photography. • Creating contemplative photographs using the 'O Antiphons' <p>To book: https://www.bcpp.org.uk/events/23-prayer-photo-1</p>
<p><u>Directors note:</u></p> <p><i>Would you like some support in supporting and developing prayer in school? Ask SLT if you can attend this.</i></p>	
<p><u>Staff to be booked on:</u></p>	



<p><u>BEHAVIOUR</u></p> <p><u>Practical Strategies for supporting pupils with ADHD traits</u></p> <p><u>With Emma Shackleton</u></p> <p>Monday 20th November 2023</p> <p>1:00pm – 2:30pm</p> <p>Zoom</p> <p>For: Teachers, SENDCOs, TAs, BECO</p>	<p>Practical strategies for supporting pupils with ADHD traits</p> <p>Learn more about how ADHD brains work and which techniques will work best to support them, and the rest of the pupils in your class!</p> <p>Walk away with tips and ideas that you can start using straight away to help settle pupils with ADHD, meaning that you can all get on with teaching and learning.</p> <p>To book: https://www.bcphp.org.uk/events/23-behaviour-adhd </p>
<p><u>Directors note:</u></p> <p><i>Emma's training is brilliant. Fact. Would you benefit from additional knowledge on how to support pupils with ADHD traits? This is the session for you. Ask SLT to be booked on.</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>BEHAVIOUR (for TAs)</u></p> <p><u>Managing low level disruption</u></p> <p><u>Training for Teaching Assistants</u></p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 21st November 2023</p> <p>2:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Teaching Assistants and Learning Mentors/Pastoral Team</p>	<p>The second in a series of 6 sessions</p> <p>Each session will run for 1.5hours (2pm to 3.30pm) and will comprise of a blend of formal training plus opportunities to raise issues and take part in discussions and problem solving.</p> <p>Each session will be stand alone, therefore it is advisable but not essential for staff to attend all sessions.</p> <p>Tuesday 21st November 2023 - managing low level disruption</p> <p>Discover why some children engage in small, repetitive behaviours that can be disruptive to the learning environment. Why do they do that? And what can we do to support them, meaning everyone can get on with their learning.</p> <p>Future dates for your diary: Monday 22nd January 2024 - Strategies for supporting pupils with ADHD Wednesday 6th March 2024 - Supporting pupils to manage anxiety Tuesday 30th April 2024 - How to teach children self - regulation skills Tuesday 11th June 2024 - Supporting pupils to avoid meltdowns</p> <p>To book: https://www.bcpp.org.uk/events/23-ta-training-2</p>
<p><u>Directors note:</u></p> <p><i>These will be so useful. Ask SLT to book you on them all.</i></p> <p><i>Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>PHONICS</u></p> <p><u>Understanding the Alphabetic Code</u></p> <p>Essential subject knowledge for effective teaching of phonics for reading and spelling</p> <p><u>With Alex Finn</u></p> <p>Thursday 9th November 2023</p> <p>1:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Anyone involved in teaching and monitoring phonics (reading and spelling)</p>	<p>This training will cover:</p> <ul style="list-style-type: none"> • The significance of the alphabetic code • The reversible processes of reading and spelling • The technical vocabulary required for teaching reading and spelling with clarity • Accurate segmentation and correct pronunciation of phonemes • The importance of practice <p>Attending the session will:</p> <ul style="list-style-type: none"> • Provide a secure understanding of the alphabetic code and the principles underpinning the teaching of reading and spelling • Support effective and consistent teaching and assessment of phonics for reading and spelling • Enable teachers and leaders to evaluate their own subject knowledge and identify areas for further training and / or coaching support <p>To book: https://www.bcpp.org.uk/events/23-phonics-alphabetic-code </p>
<p><u>Directors note:</u></p> <p><i>Do you support phonics? Ask SLT if you can attend this session.</i></p> <p><i>Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

Candlemas Term



(Spring 1)

CANDLEMAS TERM

(SPRING 1)

CPDF, Provider, Date	Description
<p>TA's</p> <p><u>Training for Teaching Assistants - Strategies for supporting pupils with ADHD</u></p> <p><u>With Emma Shackleton</u></p> <p>Monday 22nd January 2024</p> <p>2:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Teaching Assistants and Learning Mentors/Pastoral Team</p>	<p>The third in a series of 6 sessions</p> <p>Learn more about how ADHD brains work and which techniques will work best to support them, and the rest of the pupils in your school!</p> <p>Future dates for your diary:</p> <p>Wednesday 6th March 2024 - Supporting pupils to manage anxiety</p> <p>Tuesday 30th April 2024 - How to teach children self-regulation skills</p> <p>Tuesday 11th June 2024 - Supporting pupils to avoid meltdowns</p> <p>To book: https://www.bcpp.org.uk/events/23-ta-training-3 </p>
<p><u>Directors note:</u></p> <p><i>You know the drill. Speak to the man at Asda about getting booked on. Not really, speak to SLT.</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>TAs</u></p> <p><u>Writing Support for Teaching Assistants</u></p> <p><u>Supporting Writing in KS1</u></p> <p><u>With Susie Spolander</u></p> <p>Wednesday 17th January 2024</p> <p>1:00pm – 2.45pm</p> <p>Zoom</p> <p>For: Teaching Assistants</p>	<p>Join this interactive online workshop to develop your subject knowledge of the KS1 writing curriculum and gain new ideas to support pupils with their written work.</p> <p>In many cases, Teaching Assistants are involved in supporting groups and individual pupils with their written work. This course is designed specifically to provide TAs with an understanding of the KS1 writing curriculum and its associated subject knowledge, as well as an opportunity to explore strategies and approaches for scaffolding pupils' writing to develop independence and confidence.</p>
<p>Suitable for TAs working in KS1 or KS2. Please note: Teaching Assistants working with KS2 pupils who need further support with KS1 writing objectives may find it helpful to join this session to gain practical ideas for how to scaffold writing as the foundation for KS2 expectations.</p> <p>Participants will:</p> <ul style="list-style-type: none"> • understand the national curriculum requirements for writing in KS1 and the associated subject knowledge and terminology • explore strategies, activities and resources for working with pupils when writing • consider approaches for scaffolding writing for pupils who find difficulty with written work <p>To book:</p> <p>https://www.bcpp.org.uk/events/23-writing-ks1-ta/</p>	
<p><u>Directors note:</u></p> <p><i>This training will help you to develop writing in Key Stage 1. Speak to SLT about getting booked on.</i></p>	
<p><u>Staff to be booked on:</u></p>	

Lenten Term



(Spring 2)

LENTEN TERM

(SPRING 2)

CPDF, Provider, Date	Description
<p><u>Training for Teaching Assistants</u></p> <p><u>With Emma Shackleton</u></p> <p>Wednesday 6th March 2024</p> <p>2:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Teaching Assistants and Learning Mentors/Pastoral Team</p>	<p>The fourth in a series of 6 sessions</p> <p>Each session will run for 1.5hours (2pm to 3.30pm) and will comprise of a blend of formal training plus opportunities to raise issues and take part in discussions and problem solving.</p> <p>Each session will be stand alone, therefore it is advisable but not essential for staff to attend all sessions.</p> <p>Wednesday 6th March 2024 - supporting pupils to manage anxiety</p> <p>Find out what goes on in the brains and bodies of children with anxiety. Walk away with strategies and techniques that you can start using right now to help pupils in your school cope with anxiety.</p> <p>Future dates for your diary: Tuesday 30th April 2024 - how to teach children self - regulation skills Tuesday 11th June 2024 - supporting pupils to avoid meltdowns</p> <p>To book: https://www.bcphp.org.uk/events/23-ta-training-4</p>
<p><u>Directors note:</u></p> <p><i>Get yourself signed up to this. Emma is awesome.</i></p> <p><i>Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

<p><u>TA TRAINING (Y3 & 4)</u></p> <p><u>Supporting Writing in Lower KS2 (Y3/4)</u></p> <p><u>With Susie Spolander</u></p> <p>Tuesday 27th February 2024</p> <p>1:00pm – 2:45pm</p> <p>Zoom</p> <p>For: Suitable for Y3 and Y4 TAs</p>	<p>Join this interactive online workshop to develop your subject knowledge of the Lower KS2 (Y3/4) writing curriculum and gain new ideas to support pupils with their written work.</p> <p>In many cases, Teaching Assistants are involved in supporting groups and individual pupils with their written work. This course is designed specifically to provide TAs with an understanding of the Y3/4 writing curriculum and its associated subject knowledge, as well as an opportunity to explore strategies and approaches for scaffolding their writing to develop independence.</p> <p>Suitable for TAs working in Lower KS2. Please note: KS2 TAs who are supporting pupils to learn and apply KS1 writing objectives may find it helpful to attend the Supporting Writing in KS1 workshop on 17.1.24</p> <p>Participants will:</p> <ul style="list-style-type: none"> • understand the national curriculum requirements for writing in Lower KS2 and the associated subject knowledge and terminology • explore strategies, activities and resources for working with pupils when writing • consider approaches for scaffolding writing for pupils who find difficulty with written work <p>To book: https://www.bcpp.org.uk/events/23-writing-lks2-ta</p>
<p><u>Directors note:</u></p> <p><i>You working in Y 3 & 4? Ask SLT to book you on this.</i></p> <p><i>Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!</i></p>	
<p><u>Staff to be booked on:</u></p>	

TA TRAINING (Y5 & 6)

Supporting Writing in Upper KS2 (Y5/6)

With Susie Spolander

Thursday 14th March 2024

1:00pm – 2:45pm

Zoom

For: Teaching Assistants

Join this interactive online workshop to develop your subject knowledge of the Upper KS2 (Y5/6) writing curriculum and gain new ideas to support pupils with their written work.

In many cases, Teaching Assistants are involved in supporting groups and individual pupils with their written work. This course is designed specifically to provide TAs with an understanding of the Y5/6 writing curriculum and its associated subject knowledge, as well as an opportunity to explore strategies and approaches for scaffolding their writing to develop independence.

Suitable for TAs working in Upper KS2. Please note: Upper KS2 TAs who are supporting pupils to learn and apply KS1 and/or Y3/4 writing objectives may find it helpful to attend the Supporting Writing in KS1 workshop on 17.1.24 and/or the Supporting Writing in Lower KS2 (Y3/4) workshop on 27.2.24.

Participants will:

- understand the national curriculum requirements for writing in Upper KS2 and the associated subject knowledge and terminology
- explore strategies, activities and resources for working with pupils when writing
- consider approaches for scaffolding writing for pupils who find difficulty with written work

To book:

<https://www.bcpp.org.uk/events/23-writing-uks2-ta>

Directors note:

You working in Y 5 & 6? Ask SLT to book you on this.

Ensure you have a computer that has a mike and a camera. Ensure you are covered for the whole session. DO NOT LEAVE EARLY!

Staff to be booked on:

Rosary Term



(Summer 1)

ROSARY TERM

(SUMMER 1)

CPDF, Provider, Date	Description
<p><u>Training for Teaching Assistants day 5 of 6 - How to teach children self-regulation skills</u></p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 30th April 2024</p> <p>2:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Teaching Assistants and Learning Mentors/Pastoral Team</p>	<p>The fifth in a series of 6 sessions, each session will be stand alone, it is advisable but not essential for staff to attend all sessions.</p> <p>If you are working with pupils who 'just explode' or become overwhelmed from time to time, this short course is for you. We'll talk you through step by step tools that you can use to help children learn all they need to know about recognising and coping with big feelings.</p> <p>Future dates for your diary: Tuesday 11th June 2024 - Supporting pupils to avoid meltdowns</p> <p>To book: https://www.bcphp.org.uk/events/23-ta-training-5</p>
<p><u>Directors note:</u></p> <p><i>Are you not signed up yet? Come on.</i></p>	
<p><u>Staff to be booked on:</u></p>	

Trinity Term



(Summer 2)

TRINITY TERM

(SUMMER 2)

CPDF, Provider, Date	Description
<p><u>Training for Teaching Assistants day 6 of 6</u></p> <p><u>With Emma Shackleton</u></p> <p>Tuesday 11th June 2024</p> <p>2:00pm – 3:30pm</p> <p>Zoom</p> <p>For: Teaching Assistants and Learning Mentors/Pastoral Team</p>	<p>The sixth in a series of 6 sessions</p> <p>Tuesday 11th June 2024 - Supporting pupils to avoid meltdowns</p> <p>In this short course, you'll learn a little more about the autistic brain and what to do before, during and after a meltdown. This knowledge will enable you to support pupils with ASC as well as many more children in your setting.</p> <p>To book: https://www.bcpp.org.uk/events/23-ta-training-6</p>
<p><u>Directors note:</u></p> <p><i>Run, don't walk, to the SLT office now and get yourself booked on everything you like the look of. Bring tea, and maybe a biscuit, they can't refuse.</i></p>	
<p><u>Staff to be booked on:</u></p>	

The small print (it's not actually small)

- Always get approval from the person responsible for inset in your school before booking online.
- One-form entry schools get one free place on every course. Two-form entry schools get two free places on every course. Three-form entry schools get three places on every course.
- Additional places can be purchased. £25 for online £40 for face to face.
- Governors CPDF places are £15 each.
- Some courses have additional charges, this is stated in the CPDF plan.
- Failure to attend a pre-booked place will incur a charge. (£40 for a Zoom course and £60 for a Face to Face course.)
- Failure to attend residential or cancellation less than 2 weeks before will result in full charge.
- Cancellation of a place must take place 5 working days before session or charge incurred.
- Zoom links will be sent to delegates in advance of CPDF, please do a tech check before the day and contact us if any issues.
- Please ensure your computer has a camera AND a microphone
- Places to be booked via the website. Any problems, questions, queries
Email s.cope@newman.ac.uk.
- Not turning your camera on (when we know you have one) is just rude. There, we said it. Please be fully present and attentive in sessions.

Don't hesitate to get in touch if you have any questions.

Telephone: 0121 476 3415

Email: s.cope@newman.ac.uk
j.tallon@newman.ac.uk