

# THE BIRMINGHAM CATHOLIC PRIMARY PARTNERSHIP CONSTITUTION

(Amended January 2008)

- 1 The name of the Partnership shall be 'The Birmingham Catholic Primary Partnership'.
- 2a The core purpose of the Partnership shall be to promote curriculum and professional development, thereby enhancing the quality of teaching and learning in all Catholic primary schools in the Partnership. In addition, to work together in true partnership, thereby sharing expertise, so as to enrich the education of all children in Partnership schools, in an atmosphere of Christian love, which will benefit Catholic education across all Partnership schools.
- 2b The Partnership will offer additional services to its member schools and to other bodies as appropriate.
- 3 The Partnership shall be non-political.
- 4 Membership of the Partnership shall be open to all Catholic primary schools within the Birmingham Local Authority. In addition, full membership may be offered to other Catholic primary schools in the Archdiocese of Birmingham, subject to Management Board approval. An upper limit of eighty full member schools will be applied. Other forms of membership may be offered to applicant schools, subject to Management Board approval.
- 5 The management and control of the Partnership shall be vested in a Management Board. This Management Board will consist of the following:
  - *One elected Management Board representative from each cluster*
  - *Three additional members elected at the Partnership Annual General Meeting*
  - *An appointed representative of His Grace, the Archbishop*
  - *A representative from the Diocesan Schools Commission*
  - *The Director of the Partnership*

The Management Board shall have the power to co-opt person/s as and when necessary and to form working groups to deal with issues as they arise. The majority of persons on any working group must be members of the Management Board.

- 6 The Management Board shall be responsible for the appointment of a Director to organise the affairs of the Partnership on their behalf.

- 7 The Director shall keep an account of all income and expenditure and shall present regular financial reports to the Management Board. In addition, the Director shall submit audited accounts to the Annual General Meeting of the Partnership. Two auditors, who shall not be members of the Management Board, shall be elected at the Annual General Meeting of the Partnership. The Management Board shall decide the date of the Annual General Meeting of the Partnership which will be held in January. Annual subscriptions, to the Partnership will be set at this meeting. Any bank accounts shall be in the name of the Partnership on the signature of the following officers:
- *The Chairperson of the Partnership*
  - *The Vice-Chairperson of the Partnership*
  - *Two nominated members of the Management Board*
- 8 The financial year of the Partnership shall run from the 1 September to 31 August.
- 9 Monies raised by the Partnership shall be used to foster the objectives stated in the core purpose.
- 10 A quorum at an Annual General Meeting of the Partnership shall consist of representatives from twenty-one schools.
- 11 No alteration of these rules may be made, except at an Annual General Meeting, or at any Extraordinary General Meeting called for this purpose. An Extraordinary General Meeting may only be convened by not less than fifteen member schools, giving twenty-eight days notice, in writing, to the Director.
- 12 Notices of Motion for the Annual General Meeting, for the inclusion on the Agenda, must be in the hands of the Director, twenty-eight days prior to the Annual General Meeting.
- 13 Notices of Motion for the Annual General Meeting will be given, in writing, to all member schools by the Director at least fourteen days prior to the Annual General Meeting.
- 14 At Annual General Meetings and Extraordinary General Meetings of the Partnership, one person from each member school will be entitled to vote.
- 15 Any assets remaining on the dissolution of the Partnership, after satisfying any outstanding debts and liabilities, shall not be distributed amongst the member schools of the Partnership, but will be directed to a Society, Association, or Club with similar aims, which is exclusively charitable at law.
- 16 The Primary Partnership shall have charitable status at law.